



APPLICATION – BUSINESS LICENSE

SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

BUSINESS LICENSE NO. _____

TO BE COMPLETED BY THE APPLICANT PRIOR TO FILING THE APPLICATION

Business Information

Business Name:			
Business Address:		Cross St	
DBA Mailing Address:		City:	State: ZIP:
Phone #:		Assessor Parcel Number(s):	
Email:			
Other Businesses at this Address:			
Previous Business at Address:			
Description of Business Operation::			
Type of Organization: <input type="checkbox"/> Single Owner <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other:			
Estimated Number of Full Time Employees:		Estimated Number of Part Time or Seasonal Employees:	
Applicant Last Name:		Applicant First Name:	
Applicant Mailing Address:			
City	State	ZIP	Applicant Phone No:
Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> On-site Well		Sewage Disposal: <input type="checkbox"/> Public <input type="checkbox"/> Septic System	
Will there be any sale of firearms? <input type="checkbox"/> Yes <input type="checkbox"/> No			

NOTE: ANY CHANGE OF OCCUPANCY MAY REQUIRE BUILDING IMPROVEMENTS AND NECESSARY BUILDING PERMITS.

<p>I, affirm, under penalty of perjury that all the above information is true and correct I, the Owner/Agent agree, to defend, indemnify, and hold harmless the County and its agents, officers and employees from any claim, action or proceeding against the County arising from the Owner/Agent's project.</p>	<p>Date:</p>
<p>Applicant's Signature:</p>	

STAFF USE ONLY

G/P Designation:		Zoning:		Use Type:	
DEPARTMENT	APPROVED	DENIED	Planner Name:		DATE
Development Services					
Building Inspection					
Environmental Health Div					
Fire Warden					
Public Works					
M.H.C.S.D.					
License Approved For:					
Remarks:					
					Occ. Grp.
Accepted as Complete:					Date:

UNIFORM FIRE CODE PERMIT REQUIREMENT CHECKLIST

Check all that apply, or could apply:

- Aerosol products (more than 500 lbs)
- Amusement buildings (park structures, bleachers, grandstands, stadiums)
- Aviation facilities
- Carnivals and Fairs
- Cellulose nitrate film - store more than 25 lbs. cellulose nitrate plastic (pyroxylin)
- Application of flammable finishes (spray painting or dipping)
- Combustible dust producing operations (particles less than 420 microns in diameter)
- Combustible fibers quantities more than 100 cubic feet (exception: not required for AG storage)
- Combustible storage (more than 2500 cubic ft. of miscellaneous on premises)
- Compressed gases (more than 1 oxygen, and 1 acetylene)
- Covered mall buildings
- Cryogenic fluids (examples: liquid nitrogen, argon, helium, hydrogen)
- Cutting and welding
- Dry-cleaning plants (class I thru V solvents)
- Exhibits and trade shows
- Explosive materials (exception: black powder and small arms for personal use (see section 3306 CFC)
- Flammable/combustible liquid Class I (gasoline + 5 gallons in bldg or 10 gallons outside)
- Flammable/combustible liquid Class II (diesel +25 gallons in bldg or 60 gallons outside)
- Flammable/combustible liquid Class I or II (tank vehicles, dispensing or manufacturing, tank installation or removal)
- Floor finishing (more than 350 sq. ft. with Flammable/combustible liquid Class I or II)
- Fruit ripening process (using ethylene gas)
- Hazardous materials (to store, transport, use, or dispense)
- HPM Hazardous production materials facility
- High piled combustible storage (exceeding 500 sq. ft. and / or more than 12 ft high.)
- Hot work operations (welding booths, public demonstrations etc...)
- Industrial baking & drying ovens – oil/gas heated containing flammable vapors in drying process
- Liquefied petroleum gas storage of 125 gallons or above, dispensing any size (exception: R-3 500 gallon or less)
- Lumber yards, woodworking plants (more than 100,000 board ft.)
- Pallet yards (manufacturing or storage of pallets. 30,000 board ft. or more than, or 50,000 cu. ft.)
- Magnesium - melt, cast, heat, treat, or grind more than 10 lbs. per working day
- Open flames and torches (open flame device in a hazardous fire area , open bonfires, recreational fires)
- Open flames and candles (in assembly, dining or drinking establishments)
- Organic coatings (manufacturing)
- Outside tire storage (more than 2500 cubic ft.)
- Places of assembly (50 or more occupants)
- Private fire hydrant (for removal, use, or operation)
- Pyrotechnic materials - fireworks displays
- Pyroxylin plastics
- Refrigeration, mechanical (220 lbs. Group A-1 or 30 lbs any other refrigerant)
- Repair garage and motor fuel dispensing (motor vehicles, marine)
- Rooftop heliports
- Spraying or dipping (using flammable or combustible liquids or powders)
- Tents, canopies and temporary membrane structures
- Tire rebuilding plants
- Waste handling (includes vehicle junk yards)
- Wood products (storage of chips, hogged material and plywood, in excess of 200 cubic ft.)

NAME _____

ADDRESS _____

PHONE NUMBER _____

CONTACT
PERSON _____

(Owner/Manager, etc.)



COUNTY OF SAN JOAQUIN

OFFICE OF EMERGENCY SERVICES

2101 E. Earhart Avenue, Suite 300
Stockton, California 95206
Telephone (209) 953-6200
FAX (209) 953-6268

HAZARDOUS MATERIALS DISCLOSURE SURVEY

Please read the information on the reverse side before completing this survey form. A separate survey for each business name and/or address in San Joaquin County is required.

Business Name: _____

Business Owner(s) Name: _____

Telephone: _____

Business Address: _____

Mailing Address (if different from above): _____

Nature of Business: _____

Fire District: _____

Q1. Yes No Does your business handle a hazardous material in any quantity at any one time in the year? See the definition of hazardous material on the back of this form. If your answer is No," go to Question 4.

Q2. Yes No Does your business handle a hazardous material, or a mixture containing a hazardous material in a quantity equal to or greater than 55 gallons, 500 pounds, or 200cubic feet at any one time in the year?

If "Yes," how long have you handled these materials at your business? _____

If "Yes," check any of the following conditions that applies to your business.

- A. The hazardous materials handled by this business is contained solely in a consumer product, packaged for direct distribution to, and use by, the general public.
- B. This business is a health care facility (doctor, dentist, veterinary, etc.) and uses only medical gases.
- C. This business operates a farm for purposes of cultivating the soil, raising, or harvesting an agricultural or horticultural commodity.

Q3. Yes No Does your business handle an **acutely hazardous material**? See definition on reverse side of this form.

Q4. Yes No Is your business within 1,000 feet of the outer boundary of a school (grades K-12)?

I have read the information on this form and understand my requirements under Chapter 6.95 of the California Health and Safety Code. I understand that if I own a facility or property that is used by tenants, that it is my responsibility to notify the tenants of the requirements which must be met prior to issuance of a Certificate of Occupancy or beginning of operations. I declare under the penalty of perjury that the information provided on this disclosure survey is true and accurate to the best of my knowledge.

Owner or Authorized Agent:

X _____ Date: _____

Print Name

X _____ Title: _____

Signature

SAN JOAQUIN COUNTY HAZARDOUS MATERIALS PROGRAM

This survey form is intended to identify businesses, which need to comply with the hazardous materials emergency planning and reporting requirements of Chapter 6.95 of the California Health and Safety Code. This statute requires businesses, which handle hazardous materials to prepare emergency plans for their employees' use in an emergency. Businesses must submit a copy of this plan, along with annual inventory of their hazardous materials, to public agencies for use in protecting emergency responders and the public. In San Joaquin County, the Office of Emergency Services (OES) has been designated to administer this program. Should you have any questions on this program or this form, please call that office at (209) 468-3969.

Please consider the following guidelines when completing the questions on the front of this form.

Question 1:

The law defines "**hazardous material**" for purposes of this program as any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the work place or the environment. This includes, but is limited to, fuels, petroleum products, paints, propane, oxygen, ammonia, chlorine, pesticides, fertilizers, and hazardous wastes. Answer "Yes" if you use a material that meets that definition in any quantity at least once in the year. If you are unsure, contact our office at (209) 468-3969 for assistance. If you answer "No" and at a later date your business, or a tenant on your property, begins handling hazardous materials, you must inform the Office of Emergency Services within 30 days.

Question 2:

If you answer "Yes," you must meet the requirements of Chapter 6.95 of the California Health and Safety Code. Our office will be contacting you to provide assistance. These requirements must be met prior to issuance of a certificate of occupancy.

If you answer "No," our office may conduct an inspection after you begin operations to verify your exemption.

The statutes establish some modified requirements or program exemptions for certain uses of hazardous materials. If you answered "Yes" to questions 1 and 2, determine whether your business meets one of the following conditions. Then mark the appropriate boxes on the front of this form. Our office will contact you to make a final determination of these exemptions.

- A. Retail Exemption: Products packaged for direct distribution to the general public are exempt from the program. This exemption may not apply if 1) the quantity handled creates an unacceptable public hazard; 2) the material is being used directly by the business as part of its operations in addition to being sold to the general public; or 3) the general public does not have ready access to the product as it is stored by the business, e.g., in a warehouse.
- B. Medical Exemption: Medical offices which use only oxygen and/or nitrous oxide in quantities less than 1,000 cubic feet are required to meet modified requirements.
- C. Farm Exemption: Farms, as defined in the question, must meet modified program requirements. The definition of farm in the law does not include businesses providing commercial pest control services, fertilizer application services, product processing services, or packing shed services for farmers. Farms qualifying for exemption are still required to submit an annual chemical inventory and fee to the County Agricultural Commissioner's Department along with other requirements. Please contact the County Agricultural Commissioner's Department for further information. Businesses operating a commercial business in addition to a farm as defined must comply with the HMMP program for those materials associated with the commercial business.

Question 3:

The Federal and State governments have defined approximately 366 chemicals as "Acutely Hazardous Materials" (AHM). The most common "AHMs" used in the County include chlorine, ammonia, sulfuric acid, methyl bromide, acrolein, sulfur dioxide, formaldehyde, nitric acid, vinyl acetate monomer, hydrogen peroxide, and many types of pesticides. Answer "Yes" if you use any of these specific chemicals in any quantity at any one time of the year. Call our office for assistance if you are unsure.

Question 4:

Answer "Yes" if the boundary of your property or facility will be within 1,000 feet of the boundary of a school (K thru 12).

DEPARTMENT OF INDUSTRIAL RELATIONS
Division of Labor Standards Enforcement
P.O. Box 420603
San Francisco, CA 94142
Tel: (415) 703-4810
Fax: (415) 703-4807



Please take a moment to review the following information which is being provided in an effort to assist you in your efforts to begin your new business enterprise:

The State of California, through statutory mandates, requires that certain businesses and/or individuals obtain a license, registration or certification through the Division of Labor Standards Enforcement (DLSE) prior to commencing business and to maintain that license in good standing:

DLSE requires licenses for:

- Farm Labor Contractors
- Talent Agent
- Industrial Homework
 - o License to Employ Industrial Homewokers
 - o Permit to Work as an Industrial Homeworker
- Employers, supervisors and transporters of minors working in door-to-door sales

DLSE requires registration of:

- Garment Manufacturers/Contractors
- Car Wash and Polishing businesses

DLSE provides certification of:

- Studio Teachers

DLSE collects bonds for businesses engaging in:

- Fee-Related Talent Services

Finally, please note that an Entertainment Work Permit is required of all minors wishing to work in the entertainment industry and any employer wishing to employ a minor in the entertainment industry is required to complete an Application for Permission to Employ a Minor in the Entertainment Industry.

Information on the licensing requirements and downloadable application forms, instructions and other documentation required to complete your application can be accessed on the DLSE website at <http://www.dir.ca.gov/dlse/dlseLicensing.html>. In addition, the DLSE provides a network of 18 District Offices which can provide further assistance if necessary. To find the office closest to you, please go the DLSE website at <http://www.dir.ca.gov/dlse/DistrictOffices.htm>.

**GOOD LUCK IN YOUR NEW BUSINESS !!
WE WELCOME THE OPPORTUNITY TO ASSIST YOU !!**

Julie Su.
Labor Commissioner