



SAN JOAQUIN COUNTY
ENVIRONMENTAL HEALTH DEPARTMENT
 1868 East Hazelton Avenue, Stockton ▪ CA 95205-6232
 (209) 468-3420 ▪ Fax: (209) 464-0138 ▪ Web: www.sjgov.org/ehd

Preliminary Site Assessment/Final Report Checklist

SITE LOCATION:	APN:	PR #:
		REPORT DATE:

S = Sufficient
 I = Insufficient

California Health and Safety Code Section 25400.37

- | S | I | |
|--------------------------|--------------------------|---|
| | | 1.0 INTRODUCTION & DESCRIPTION OF PROPERTY |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.1 Description of location of property, including the street address and mailing address of the contaminated property, the owner of record and mailing address, a legal description of the property. |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.2 Report includes a parcel vicinity location map with clear directions for locating the property. |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.3 Report includes a site map showing the location of all items on property (i.e., structures, drives, wells, septic systems, large trees, pastures, pools, natural drainage courses, ponds, waterways, etc.). |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.4 Report includes a diagram of the contaminated property that includes the floor plans of all affected buildings, the location of damage and contamination. |
| | | 2.0 SAMPLING SUMMARY AND DISCUSSION |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.0 Report includes a diagram showing the location of sampling points used in the preliminary site assessment. All sampling point locations shall be keyed to the sampling results and remediation recommendations. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.1 Description of the sampling methods and analytical protocols used in the preliminary site assessment. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.2 Description of the sampling results, including in tabular format. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.4 Description and discussion relating to the background samples and results obtained. |
| | | 3.0 REMEDIATION/REMOVAL SUMMARY AND DISCUSSION |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.1 Discussion of the methods used to remediate (cleanup and/or removal) each specific area. |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.2 Summary and discussion of the post remedial sampling results. |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.3 Discussion of the methods used to dispose of any materials removed and/or wastewater generated during the remediation process. Copies of disposal receipts/manifests included in report. |
| | | 4.0 ADDITIONAL RECOMMENDATIONS – Initial Work/Sampling Shows Remaining Contamination |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.1 Specific recommendations, including methods (decontamination, removal, demolition, and disposal), for any additional remedial actions required to meet the human occupancy standards. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.2 Description of the plan for any additional post remediation site assessment, including specific sampling requirements and methodologies, and locations at which samples are to be obtained. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.3 Any additional work proposed will require the submittal of an Addendum to the Preliminary Assessment Report or a Final Report. |
| | | 5.0 FINAL REPORT CONCLUSIONS – Initial Work/Sampling Shows Occupancy Standards Met |
| <input type="checkbox"/> | <input type="checkbox"/> | 5.1 Summary and discussion of the project results that demonstrate and conclude the regulatory occupancy standards have been successfully met. |
| | | 6.0 REPORT SIGNATURE |
| <input type="checkbox"/> | <input type="checkbox"/> | 6.1 Report included the notarized signatures of the authorized contractor and a certified industrial hygienist. |

Reviewed By: _____, REHS

Reviewed Date: _____

