



**SAN JOAQUIN COUNTY
PURCHASING AND SUPPORT
SERVICES
PURCHASING DIVISION**

**David M. Louis, C.P.M., CPPO,
CPPB
Director**

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Date: January 17, 2012
To: RFP# 11-08 Short-Term Crisis Residential Treatment Services
Program Participants
From: Patricia Gennings, Purchasing Assistant
Subject: Addendum #1, to RFP# 11-08
Short-Term Crisis Residential Treatment Services

PLEASE NOTE:

- **This addendum must be signed and returned with your proposal.**
- **Failure to do so will cause rejection of your proposal.**

This Addendum No.1 forms part of the Request for Proposal # 11-08 and shall supersede the original specifications of the above entitled RFP wherein it contradicts same. **This Addendum provides clarification to the following questions:**

QUESTIONS AND ANSWERS:

Question 1 and 2: Will the County specify a certain percentage of client referrals that have Medi-Cal benefits so that proposers can estimate Medi-Cal revenue in their proposal budgets?

Please provide the expected Medi-Cal eligibility of the clients.

Answer: The County cannot specify a certain percentage of client referrals that will have Medi-Cal benefits, but can offer an estimate of 70%.

Question 3: Is there an opportunity for proposers to use County pharmaceuticals in order to cut costs similar to Sacramento County?

Answer: There is no estimate of medication costs of the program. Refer to the answer to question #3 above.

Question 4: Please clarify the instructions for the proposed budget to be included in the application.

Answer: In section E (Exhibit F) please submit two line-item budgets and budget narratives:
1. A pre-service start-up budget (not to exceed 6 months)
2. A 12-month program budget

The budgets need not be tied to the current or subsequent fiscal year since the proposers' start-up period may extend into FY 2012-13. A final budget for this project, based on costs outlined in

the proposal, will be negotiated with awardee prior to contract execution. The budgets must include all direct costs, including FTE salaries and benefits (pro-rated according to duration of start-up), rents & utilities, equipment, travel, training, and indirect and overhead costs. Indirect costs, including administrative and overhead, should be proposed in accordance with the County's Indirect Cost Rate Guideline, which can be accessed at www.sigov.org under "Popular Links."

Question 6: Will the facility be a completely voluntary service for consumers?

Answer: Yes

Question 7: What is the anticipated length of stay for this program?

Answer: The anticipated length of stay would be 30 days or less, in accordance with the California Code of Regulations (CCR), Title 9, Division 1, Article 3.5, which defines that the planned length of stay for Short Term Crisis Residential Programs shall not exceed thirty (30) days, unless circumstances require a longer length of stay to ensure successful completion of the treatment plan and appropriate referral.

Question 8 and 9: Will a specific site for the facility need to be identified in the proposal? Can a property be identified during the start-up period?

Answer: The Program Narrative, Section b, item v, requests proposers to provide a description of the proposed facility and location. The identification of a specific site in the proposal is desirable, but not strictly required. If a specific site is not identified in the proposal, please include detailed plans for securing a site that would allow licensure and certification to be obtained within six months of the funding award as stated on page 6 of the RFP document.

Question 10: Page 6, "Facility" says that the "Contractor will be responsible for securing an appropriate facility located near the Mental Health Center at 1212 N. California Street..." Can you please define "near"?

Answer: The County will consider facility locations for which transportation by vehicle will take no longer than 15 minutes.

Question 11: Do "medication management" services referred to in the RFP necessarily include psychiatrist services?

Answer: "Medication management" refers to assisting consumers in obtaining prescribed medications, safeguarding of medication on-site, provision of medication education, and staff supervision of consumers as they self-administer their medications. This definition does not require the services of a psychiatrist.

Question 12 and 13: Will the county make available psychiatric or nursing services? If not, does the County have underutilized psychiatrists or nurses available for contracting and what is their cost?

Will a County psychiatrist be utilized?

Answer: Yes, County psychiatric and nursing services will be available.

Question 14: Will a list of Pre-Proposal Conference participants be made available?

Answer: Yes, see attachment for the list of Pre-Proposal Conference participants.

Question 15: In regards to occupancy, would it be 1-client per room?

Answer: That is not a requirement.

END ADDENDUM #1

Please contact me if you have any questions, (209) 468-3982.

Signature / Print Name

Company Name Email